**Date**

**To,**

**The Shipping Corporation of India Ltd**

**Mumbai.**

**Kind Attention : Import Department**

**Dear Sir,**

**Sub: Import of \_\_x 20’ & \_\_x40’ Containers**

**Vide B/L No.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Dtd.\_\_\_\_\_\_\_\_\_**

**Vessel Name / Voyage.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**We Refer to the subject shipment which is expected at NhavaSheva and we want to take this shipment to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_CFS details of which are as below :-**

**CFS NAME & ADDRESS**

**For Filing at Customs -- customs code**

**For Filing advance list at JNPT --group code**

**For Filing advance list at NSICT -- group code**

**For Filing advance llist at GTI --group code**

**CFS e-mail address :**

**We will arrange to move the containers directly from port to our nominated CFS at our own cost, risk and responsibility.**

**On Behalf of consignee M/S.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, We as Agent M/S.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ hereby agree and undertake to indemnify you against any loss, damage or pilferage of cargo / container during transit from port to consignee nominated CFS and till return of container to your depot.**

**And we also undertake to pay port ground rentin case containers not moved out from port within port free days and if any other charges applicable.**

**Thanking You,**

**Yours Faithfully,**

**For**