

FORMAT FOR ADVANCE INTIMATION**IMPORTER'S LETTER HEAD**

Date:

To,
(Shipping line)

Dear Sir,

Sub: **DPD Advance Intimation for Vessel _____(Name):**

We have been granted permission for availing Direct Port Delivery (DPD) by JNCH vide Letter F. No. -----, dated _____ or Public Notice No. _____, dated _____. [Copy of letter of permission / PN is attached]. We are also registered with Terminal Operator.

2. Also take note of our "choice of stacking" inside the Terminal for the purpose of further movement [Refer PN No 33/2017, dated 15.03.2017 issued by JNCH].

1	MBL NO.	
2	Vessel Details;	
3	Number of Containers:	
4	Container Codes / Nos:.	(As mentioned in BL)
5	Port Terminal:	
6	**Stacking Code:	
7	DPD Client Code (for the Terminal) :	(Importer may give details of DPD Code allotted by all Terminals, Terminal wise)
8	IEC of Importer	

** : If stacking Code is CFS, Please also mention Name of CFS.

3. The details of our authorized Custom Broker are as under:

Sr No	Head	Details / Particulars
1	Name	
2	Customs Broker License No	
3	Contact Details of CB	Mobile No: Email:

Yours sincerely,
Importer / Customs Broker

Copy

1. Customs: [dpd.amijnch@gmail.com]
2. Port Terminal
3. CFS

Encl: CUSTOM DPD PERMISSION, B/L COPY, LIST OF CONTAINERS

REMARK: If aforesaid Intimation is submitted by Customs Broker, please enclose the copies of documents as prescribed by Public Notice No 33/2017, dated 15.03.2017 i.e. duly scanned copy (coloured) of "Authorisation by "DPD Importer" in favour of Customs Broker containing details i.e. "Customs Brokers full name & Address, CHA / CB No, Email address of Importer and email address of Customs Broker along with other requisite details as prescribed vide aforesaid Public Notice No 16/2017, dated 09.02.2017. Further, Customs Broker is required to use the email address as indicated in aforesaid "Authorisation letter" for sending aforesaid Advance Intimation.